



*Providing resource conservation for a quality environment demonstrated through active leadership, cooperation and partnership*

**Board of Supervisors Monthly Regular Meeting**

**JANUARY 16<sup>th</sup>, 2021 9:00 am-Noon**

**Conducted Remotely via Microsoft Teams Video/Teleconference**

**Board of Supervisors Attending:** Chair Abel Camarena, Vice Chair Teresa Smith de Cherif, Treasurer Joseph Moya, Supervisor Richard Bonine, Supervisor Sue Small and Supervisor Gail Goodman. **Others Attending:** Business Manager Amanda Carrasco, Lead Field Technician Johnny Chavez and District Director Andrew Hautzinger. As well as Katie Mechenbier (NMDA SWCD Liaison), Duana Draszkievicz, Liz Dicharry, Guy Dicharry, Terri Greenlee, Jason Marks and several other unidentified conference call participants.

- **Call to Order:** Chair Abel Camarena verified quorum and called the meeting to order at 9:00 am.
- **Agenda:** Andrew Hautzinger requested tabling review and discussion of the two FY21 budget reports due by 1/30/2021 and the December 2020 budget reconciliation (as staff work continues on these products). Teresa Smith de Cherif moved to approve the agenda as modified; Sue Small provided the second. Roll call vote was conducted and motion carried.
- **Minutes:** Teresa Smith de Cherif moved to approve the December 19, 2020 meeting minutes as presented in the second version Andrew distributed (that incorporated Gail Goodman's edits). Richard Bonine seconded. Roll call vote was conducted, all present voted yes, minus Gail Goodman who voted no. The motion carried by quorum majority.
- **Public Comments:** Seventeen public comments were received by meeting time (at [public-input@valenciaswcd.org](mailto:public-input@valenciaswcd.org)). At the request of the Chair, Andrew Hautzinger read the comments that contained names and addresses. The comments were variable in their content, some asking the Board to move forward with the second building loan, while other comments were received both in support and in opposition to the vote of censure the Board is considering related to Supervisor Goodman's official conduct.
- **District Staff Activities:** Andrew Hautzinger provided a brief overview of staff activities over the last month (largely summarizing the staff reports included in the Board Meeting packets), including the District's continuing efforts to operate safely in compliance with Covid-19 NMDOH guidance as we staff Whitfield, and as we consider options regarding reopening the Whitfield grounds to the public. Per Board discussion, we will not reopen the Whitfield grounds until the county's Covid numbers have improved (e.g., moving from Red to Yellow). In addition, the Board supported providing the EVUGP summary document developed by Lindsey Diaz to the Valencia County Commission for their information. Andrew also detailed the staff's consideration regarding needed IT improvements, with request for near term Board review.
- **Business Manager Updates:** Amanda Carrasco briefed the Board on the availability of a draft guidance document she developed to assist the Board in providing electronic signatures, and on improvements made in the payroll system. Amanda also informed the Board of compilation work she is doing re: received public comments, to allow the Board to track and follow up as needed.

- **NMDA January SWCD Requirements:** The Board discussed maintaining current assignments for Board Officers and directed the District Director to provide NMDA an updated roster of the VSWCD Board of Supervisors. Richard Bonine moved that the Board keep its current slate of officers, which Sue Small seconded. A roll call vote was conducted and all voted yes; the motion carried.
- **Budget & Accounting:** The monthly financial report for period ending November 30, 2020 was reviewed and discussed. Teresa Smith de Cherif moved to approve the November 2020 reconciliation; Sue Small seconded. A roll call vote was conducted and all voted yes; the motion carried. The Board agreed to hold a Special Meeting later in January to finalize the FY21 Mid-Year Budget revision and FY21 2<sup>nd</sup> Quarter Report to DFA (required by 1/30/2021).
- **Office Copier--Lease:** The Board discussed renewing a lease with Rocky Mountain Business Systems for our leasing of an office copier (previous 5-year lease has ended). Joseph Moya moved to approve the District entering into a new five-year lease per the quote provided in the Board packet; Richard Bonine seconded the motion. A roll call vote was conducted and all voted yes; the motion carried
- **Board Seat Two--Decision:** The Chair recognized Sue Small who introduced Duana Draszkievicz as a community member interested in serving on the Board. Ms. Draszkievicz spoke to her interest in conservation and in public service. Sue Small moved to approve the nomination of Duana Draszkievicz to join the Board; Teresa Smith de Cherif seconded. Roll call vote was conducted, all voted yes, with the exception of Gail Goodman, who abstained. By quorum majority the motion carried.
- **Updates/Partner Reports/Correspondence/Other:** Katie Mechenbier summarized the January 2021 NMDA report, with Supervisor Goodman pointing to section #3. Andrew brought to the Board's attention the NRCS monthly report, provided by Martin Meairs (District Conservationist).
- **VSWCD Resolution #6-2021:** The Chair provided opening remarks on this matter and then asked for input from Attorney Jason Marks, who described the vote of censure against Supervisor Goodman and its legal context (e.g., the Board's need to follow the chain of command to keep personnel matters private). The resolution was then read by Chair Camarena and Vice-Chair Smith de Cherif. Roll call vote was conducted, all voted "Yea", with the exception of Supervisor Goodman, who recused herself. By quorum majority the motion carried (the vote of censure resolution will be distributed electronically for signature).
- **Supervisor Round Robin:** Gail Goodman attended the Civics Engagement Training on 1-14-2021. Teresa Smith de Cherif informed the Board that her family was pleased to be able to make an end of year donation to the Friends of Whitfield, made expressly for support of the District's second building.
- **Adjournment:** Richard Bonine moved that the meeting be adjourned; Teresa Smith de Cherif seconded. Roll call vote was conducted with all voting yes; the motion carried. Meeting adjourned at 12:21 pm.

**Signatures:**

Abel Camarena, Chair

Date \_\_\_\_\_

Andrew Hautzinger, District Director

Date \_\_\_\_\_