

**VSWCD Board of Supervisors**

- Abel Camarena, Chair
- Teresa Smith de Cherif, V-Chair
- Joseph Moya, Treasurer
- Richard Bonine Jr., Supervisor
- Sue Small, Supervisor
- Gail Goodman, Supervisor
- Duana Draszkievicz, Supervisor



**Board of Supervisors Special Meeting\***  
**via Video/Teleconference**  
**Jan. 28<sup>th</sup>, 2021 10 AM**  
**2424 Hwy 47, Belen, NM**

*\*Meeting being held remotely please see page 2 of this Agenda For options to access the meeting and temporary public comment instructions.*

**Join on your computer or mobile app**  
Via MS-TEAMS INVITE  
**Or call in (audio only)**  
[+1 469-965-2602,,36061256#](tel:+1469965260236061256)  
(United States, Dallas)  
Phone Conference ID: 360 612 56#

**AGENDA for January 28<sup>th</sup>, 2021 SPECIAL Board Mtg.**

**CALL TO ORDER 10:00 A.M.**

**10:00—Verify quorum, pledge of allegiance, agenda review with changes approval.....Chair**

**10:10—Budget & Accounting: (Treasurer)**

- December 2020 expenditures review & approval
- FY21 Mid-Year Budget Revision review & approval
- FY21 2<sup>nd</sup> Qtr. Rpt. to DFA & SWCC review & approval
- Consideration of District IT Improvement Proposal

**ADJOURNMENT.....Chair**

- **NEXT VSWCD REG. BOARD MTG: Feb. 20<sup>th</sup>, 2021**

**\*\* All Agenda Items may be acted upon by the Board \*\***  
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**VSWCD  
STAFF**

- Andrew Hautzinger--District Director
- Ruben Amador—Field Technician
- Amanda Carrasco – Business Manager
- Johnny Chavez – Operations
- Lindsey Diaz—Conservation Program Manager
- Allison Martin—Education Program Manager



Providing resource conservation for a quality environment demonstrated through active leadership, cooperation, and partnership

\*\*\*Please: If you are in need of special accommodations to attend, please contact the office at least 3 days prior to meeting \*\*\*

- Acronyms/Abbreviations: BEMP = Bosque Environ. Monitoring Program CPM = Conservation Program Manager DD = District Director DFA = Department of Finance and Administration EE = Environmental Educator / EE Manager EVUGP = East Valencia Urban Gardens Program F.O.W. Friends of Whitfield (501c3) GRGWA = Greater Rio Grande Watershed Assoc. HSP = Healthy Soils Program (NMDA) IRSA = Isleta Reach Stewardship Association NACD = Nat'l Association of Conservation Districts NMACD=NM Assoc. of Conservation Districts NMDA=New Mexico Department of Agriculture NRCS = Natural Resources Conservation Service OMA = Open Meetings Act WWCA = Whitfield Wildlife Conservation Area RACA = Rio Abajo Conservation Area SWCC = NM Soil & Water Conserv. Commission

Public Comment Policy Statement: Due to the need to minimize spread of COVID-19 across New Mexico, to keep our communities safe and well, there is a temporary policy for public comments to be read during the livestream remote regular Board meetings until further notice. All public comments for presentation at the meeting must be submitted in writing, with NAME & ADDRESS provided, by mail or email (send to public-input@valenciaswcd.org) UP TO ONE HOUR PRIOR to the start of the meeting. We will check USPS mail no later than 4:30 pm the day before the meeting. Provided comments will be read aloud by a District designate at the meeting. The Chair will keep with the three-minute comment policy per comment to ensure timely conductance of the meeting. The regular policy cited here is for your information when we return to regularly assembled meetings.

WHEREAS: The Open Meetings Act NMSA 1978, Chapter 10, Article 15, III Section 10-15-1, Subpart A states "an open public meeting is not necessarily an open forum and, so long as the Act is complied with, public bodies may limit, or not allow public debate and may take steps necessary to maintain public order" and Subpart F states "meeting notices shall include an agenda containing a list of specific items of business to be discussed or transacted at the mtg.". WHEREAS: The Valencia Soil and Water Conservation District (VSWCD) desires to provide opportunity for public comment at meetings under its purview;

- THEREFORE: In accordance with the Open Meetings Act
- Persons who wish to give comment will so indicate on the sign in sheet prior to start of the meeting.
  - Comments need to be received no later than one hour prior to the start of the meeting (either at public-input@valenciaswcd.org or via USPS Post).
  - All comments will be limited to 3 minutes and compliance will be enforced to ensure timely conductance of District business.
  - Board of Supervisors are under no legal obligation to accept, concur with or record any offered public comment(s).
  - Appropriate action(s) will be taken as necessary by the the meeting.

\*While this policy pertains to conductance of VSWCD meetings, public comments may also be submitted at any time to the District Director, or public email, as shown below:

Phone: 505-864-8914  
Letters: VSWCD Attention District Director  
PO Box 170, Belen, NM 87002  
Email: andrewhautzinger@valenciaswcd.org  
Public Input email: public-input@valenciaswcd.org

VSWCD HOSTED MONTHLY MEETING: INFORMATION TO JOIN our MICROSOFT TEAMS Virtual Meeting:

- Make sure you have a good internet connection
- If you are joining by computer/laptop, you should be able to join by web or by Microsoft Teams app
- If you are joining by phone/tablet, you might have to download app to join. Or JUST USE \*AUDIO ONLY\*
- Do a test run and join the meeting when you have a chance, even if it is days in advance, so you can make sure your settings are correct.

If you need help, Contact VSWCD's Johnny Chavez: johnnychavez@valenciaswcd.org or phone : 505-917-0657  
Join our MS-TEAMS Mtg. via computer or mobile app: https://teams.microsoft.com/l/meetup-join/19%3ameeting\_NGNhZDA0ZWMTNGFhOC00MDQ1LWlyNjktNDhmNGNjOTNkMzM4%40thread.v2/0?context=%7b%22Tid%22%3a%2207b16c2a-d844-4b14-91ae-38859875f32f%22%2c%22Oid%22%3a%223c0029d7-0c0d-4969-ae81-7ddc59e9711%22%7d

Or CALL IN DIRECTLY (\*AUDIO ONLY\*No App Needed)  
+1 469-965-2602,36061256#

PHONE CONFERENCE ID: 360 612 56#