

*Providing resource conservation for a quality environment demonstrated through active leadership, cooperation, and partnership*

**VSWCD Board of Supervisors**

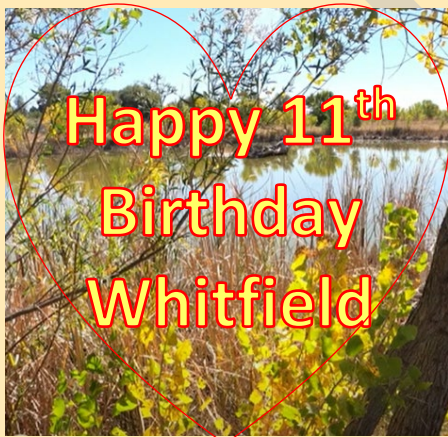
- Abel Camarena, Chair
- Teresa Smith de Cherif MD, V-Chair
- (Paul) Joseph Moya, Treasurer  
( & Parliamentarian)
- Richard Bonine Jr., Supervisor
- Sue Small, Supervisor
- Gail Goodman EdD, Supervisor  
(Seat 2 Vacant)



**DECEMBER 2020**

**Board of Supervisors Regular Meeting\***  
**via Teleconference**  
**Dec. 19<sup>th</sup>, 2020 9 AM-Noon**  
**2424 Hwy 47, Belen, NM**

*\*Meeting being held remotely please see page 2 of this Agenda For options to access the meeting and temporary public comment instructions.*



**AGENDA for December 19<sup>th</sup>, 2020 Regular Board Mtg.**

**CALL TO ORDER 9:00 A.M.**

**9:00—Verify quorum, pledge of allegiance, agenda review with changes & approval.....Chair**

**9:05—Approval of Nov. 21<sup>st</sup>, 2020 Regular Meeting Minutes .....Chair**

**9:15—Public Comments (e.g., emails from [public-input@valenciaswcd.org](mailto:public-input@valenciaswcd.org)).....Chair**

**9:20—District Staff Activities: Highlights.....District Director**

**9:25—Reorganizing VSWCD Committees.....Chair**

**9:40—Review Mtg. Calendar per OMA.....DD**

**9:50—Budget & Accounting: (Treasurer)**

- November 2020 expenditures review & approval

**10:00—Financial Assistance Comm.’s Board Rec’s re: FY21 Standard Conservation Project Award:.....Sue Small**

**10:30—Updates/Partner Reports/Correspondence/Other:**

- Phase 2: RFP Development (John Kirkpatrick)
- NMDA Dec-2020 Report (Katie Mechenbier)
- NRCS Dec-2020 Report (Martin Meairs (DC))
- Sen. Heinrich letter re: our Outdoor Equity Grant
- Fall Newsletters: Friends of Whitfield & VSWCD

**10:45—Resolution #5-2021: Vote of No Confidence .....Chair**

**11:30--Supervisor Round Robin.....Board**

**NOON ADJOURNMENT.....Chair**

**• NEXT VSWCD REG. BOARD MTG: January 19, 2020**

<b>VSWCD STAFF</b>	<ul style="list-style-type: none"> <li>• Andrew Hautzinger--District Director</li> <li>• Ruben Amador—Field Tech.</li> <li>• Johnny Chavez – Operations</li> <li>• Amanda Carrasco – Business Manager</li> <li>• Lindsey Diaz—Conservation Program Manager</li> <li>• Allison Martin—Education Program Manager</li> </ul>
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**\*\* All Agenda Items may be acted upon by the Board \*\***  
**>>>>>more info page 2>>>>>**



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**\*\*\*Please: If you are in need of special accommodations to attend, please contact the office at least 3 days prior to meeting \*\*\***

**Acronyms/Abbreviations:**

BEMP = Bosque Environmental Monitoring Program  
CPM = Conservation Program Manager  
DD = District Director  
DFA = Department of Finance and Administration  
EE = Environmental Educator / EE Manager  
EVUGP = East Valencia Urban Gardens Program  
F.O.W. Friends of Whitfield (501c3 bff)  
GRGWA = Greater Rio Grande Watershed Assoc.  
HSP = Healthy Soils Program (NMDA)  
NACD = Nat'l Association of Conservation Districts  
NMACD = NM Assoc. of Conservation Districts  
NMDA = New Mexico Department of Agriculture  
NRCS = Natural Resources Conservation Service  
OMA = Open Meetings Act  
WWCA = Whitfield Wildlife Conservation Area  
RACA = Rio Abajo Conservation Area  
SWCC = NM Soil & Water Conserv. Commission

**VSWCD Reg. Board Mtg occurs the third Saturday of every month from 9:00 AM to 12:00 PM (UTC-06:00) Mountain Time Zone --- effective 12/19/2020**

Hosted by Valencia Soil and Water Conservation District

<https://valenciasoilwaterconservationdistrict.my.webex.com/valenciasoilwaterconservationdistrict.my/j.php?MTID=m9800562eef946c387fc57b8346a21bf7>

Meeting number: 126 689 5669

Password: GoToVSWCD (46868792 from video systems)  
63011c346b0546268c9299f010883b7a\_20201219T160000Z

Join by video system:

Dial [1266895669](tel:1266895669)@valenciasoilwaterconservationdistrict.my.webex.com

You can also dial 173.243.2.68 and enter your mtg #

Join by phone

+1-510-338-9438 USA Toll Access code: 126 689 5669

**Public Comment Policy Statement:**

*Due to the need to minimize spread of COVID-19 across New Mexico, to keep our communities safe and well, there is a temporary policy for public comments to be read during the livestream remote regular Board meetings until further notice. All public comments for presentation at the meeting must be submitted in writing by mail or email (send to [public-input@valenciaswcd.org](mailto:public-input@valenciaswcd.org)) up to one hour prior to start of the meeting. We will check USPS mail no later than 4:30 pm the day before the meeting; the office is closed at this time. Provided comments will be read aloud by a District designate at the meeting. The Chair will keep with the three-minute comment policy per comment to ensure timely conductance of the meeting. Please see below for mailing and emailing contact information.*

*The regular policy cited here is for your information when we return to regularly assembled meetings.*

*WHEREAS: The Open Meetings Act NMSA 1978, Chapter 10, Article 15, III Section 10-15-1, Subpart A states "an open public meeting is not necessarily an open forum and, so long as the Act is complied with, public bodies may limit, or not allow public debate and may take steps necessary to maintain public order" and Subpart F states "meeting notices shall include an agenda containing a list of specific items of business to be discussed or transacted at the mtg."*

*WHEREAS: The Valencia Soil and Water Conservation District (VSWCD) desires to provide opportunity for public comment at meetings under its purview;*

*THEREFORE: In accordance with the Open Meetings Act, the policy for public comment at VSWCD meetings is as follows:*

- *Persons who wish to give comment will so indicate on the sign in sheet prior to start of the meeting.*
- *All comments will be limited to 3 minutes and compliance will be enforced to ensure timely conductance of District business.*
- *Board of Supervisors are not under legal obligation to accept, concur with or record any offered public comment(s).*
- *Appropriate action(s) will be taken as necessary by the Board of Supervisors to maintain public order during the meeting.*

*\*While this policy pertains to conductance of VSWCD meetings, public comments may also be submitted at any time to the District Director, or public email, as shown below:*

*Phone: 505-864-8914*

*Letters: VSWCD Attention District Director  
PO Box 170, Belen, NM 87002*

*Email: [andrewhautzinger@valenciaswcd.org](mailto:andrewhautzinger@valenciaswcd.org)*

*Public Input email: [public-input@valenciaswcd.org](mailto:public-input@valenciaswcd.org)*