

**VSWCD Board of Supervisors**

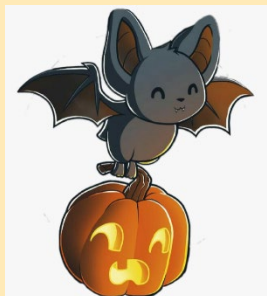
- Abel Camarena, Chair
- Teresa Smith de Cherif MD, V-Chair
- (Paul) Joseph Moya, Treasurer  
( & Parliamentarian)
- Richard Bonine Jr., Supervisor
- Sue Small, Supervisor
- Gail Goodman, Supervisor  
(Seat 2 Vacant)



**OCTOBER 2020**

**Board of Supervisors Regular Meeting\***  
**via Teleconference**  
**Oct. 17th, 2020 9-11 AM**  
**2424 Hwy 47, Belen, NM**

*\*Meeting being held remotely please see page 2 of this Agenda For options to access the meeting and temporary public comment instructions.*



**October 17, 2020**

**CALL TO ORDER 9:00 A.M.**

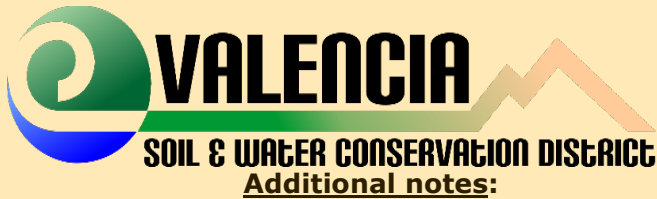
- 9:00- Verify quorum, pledge of allegiance, agenda review with changes & approval..... Chair**
- 9:05- Approval of Sept. 19<sup>th</sup>, 2020 mtg minutes .....Chair**
- 9:10- Public Comments ..... Chair**
- 9:15 District Staff Activities: Highlights.....District Director**
- 9:20 - Budget & Accounting:**
  - 1) September 2020 expenditures review & approval;**
  - 2) Review of financial planning and calendar (ongoing);**
  - 3) Update on bank consolidation, debit card, and new online payroll system.....J. Moya**
- 9:40 Personnel Committee: Board update regarding Business Manager Vacancy.....A. Camarena**
- 10:00 – Board of Supervisors Seat 2 vacancy.....Board**
- 10:05 – October 6, 2020 USDA-NRS Local Work Group (VSWCD Hosted): Meeting Recap.....R. Bonine**
- 10:10 – Update: Regional Conservation Partnership Program (RCPP) activities (e.g., Rio Puerco, 2 on MRG)**
- 10:15 – Phase 2: Architect Scope of Services...A. Hautzinger**
- 10:20 – Review of Meeting Format (e.g., Length, Minutes) .....A. Camarena**
- 10:30 – Executive Session (Personnel) .....Chair**
- 10:50 - Supervisor Round Robin.....Board**
- 11:00 ADJOURNMENT.....Chair**

**NEXT VSWCD REGULAR BOARD MTG: 11/21/2020**

**\*\* All Agenda Items may be acted upon by the Board**



>>>>>page 2>>>



*Providing resource conservation for a quality environment demonstrated through active leadership, cooperation, and partnership*

**Public Comment Policy Statement:**

*Due to the need to minimize spread of COVID-19 across New Mexico, to keep our communities safe and well, there is a temporary policy for public comments to be read during the livestream remote regular Board meetings until further notice. All public comments for presentation at the meeting must be submitted in writing by mail or email up to one hour prior to start of the meeting. We will check USPS mail no later than 5 pm the day before the meeting; the office is closed at this time. Comments will be read aloud by a District designate at the meeting. The Chair will keep with the three minute comment policy per comment to ensure timely conductance of the meeting. Please see below for mailing and emailing contact information.*

*The regular policy cited here is for your information when we return to regularly assembled meetings.*

*WHEREAS: The Open Meetings Act NMSA 1978, Chapter 10, Article 15, III Section 10-15-1, Subpart A states "an open public meeting is not necessarily an open forum and, so long as the Act is complied with, public bodies may limit, or not allow public debate and may take steps necessary to maintain public order" and Subpart F states "meeting notices shall include an agenda containing a list of specific items of business to be discussed or transacted at the meeting".*

*WHEREAS: The Valencia Soil and Water Conservation District (VSWCD) desires to provide opportunity for public comment at meetings under its purview;*  
*THEREFORE: In accordance with the Open Meetings Act, the policy for public comment at VSWCD meetings is as follows:*

- *Persons who wish to give comment will so indicate on the sign in sheet prior to start of the meeting.*
- *All comments will be limited to 3 minutes and compliance will be enforced to ensure timely conductance of District business.*
- *Board of Supervisors are not under legal obligation to accept, concur with or record any offered public comment(s).*
- *Appropriate action(s) will be taken as necessary by the Board of Supervisors to maintain public order during the meeting.*

*\*While this policy pertains to conductance of VSWCD meetings, public comments may also be submitted at any time to the District Director as shown below:*

*Phone: 505-864-8914*

*Letters: VSWCD District Director*

*PO Box 170, Belen, NM 87002*

*Email: [andrewhautzinger@valenciaswcd.org](mailto:andrewhautzinger@valenciaswcd.org)*

**\*\*\*All Agenda Items may be acted upon by the Board\*\*\***

**\*\*\*If in need of special accommodations to attend, please contact the office at least 3 days prior to meeting \*\*\***

**Acronyms:**

**BEMP = Bosque Environmental Monitoring Program**

**DFA = Department of Finance and Administration**

**EVUGP = East Valencia Urban Gardens Program**

**F.O.W. Friends of Whitfield (501c3 bff)**

**GRGWA = Greater Rio Grande Watershed Assoc.**

**NMACD = NM Assoc. of Conservation Districts**

**NMDA = New Mexico Department of Agriculture**

**NRCS = Natural Resources Conservation Service**

**Whitfield = Whitfield Wildlife Conservation Area**

**SWCC = NM Soil & Water Conserv. Commission**

**Board Mtg occurs the third Saturday of every month effective 10/17/2020 from 9:00 AM to 12:00 AM, (UTC-06:00) Mountain Time (US & Canada)**

**Meeting number: 126 633 5064**

**Password: GoToVSWCD (46868792 from video systems)**

**<https://valenciasoilwaterconservationdistrict.my.webex.com/valenciasoilwaterconservationdistrict.my/j.php?MTID=m984c711e172ccb59bc8259d8b028b0b0>**

**Join by video system: Dial**

**[1266335064@valenciasoilwaterconservationdistrict.my.webex.com](tel:1266335064)**

**You can also dial 173.243.2.68 and enter your meeting number.**

**Join by phone: +1-510-338-9438 USA Toll**

**Access code: 126 633 5064**