

*Providing resource conservation for a quality environment demonstrated through active leadership, cooperation, and partnership*

- Abel Camarena, Chair  
 Teresa Smith de Cherif MD, V-Chair  
 Andrew Hautzinger, Treasurer  
 (Paul) Joseph Moya, Supervisor  
 (& Parliamentarian)  
 Jeff Goebel, Supervisor  
 Richard Bonine Jr., Supervisor  
 Seat 6 – Vacant




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**Board of Supervisors**  
**Regular Monthly Meeting**  
**November 18th, 2017**  
**9:00 a.m.**  
**at the**  
**Whitfield Wildlife Conservation Area**  
**2424 Hwy 47**  
**Belen, NM 87002**

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**AGENDA:**

- 1) **Call to Order:** verify quorum, pledge of allegiance, agenda, changes & approval .....Chair
- 2) **Approval of October 21st, 2017 Meeting Minutes** .....Chair
- 3) **REPORTS**
  - NRCS.....Pearl Armijo, NRCS Area Conservationist
  - NMDA.....Katie Mechenbier, Program Specialist
  - District Manager’s Report.....M. Miller
  - Whitfield Report; Fire & Emergency Plan Update, Friends, Education Update.....T. Hodoba, J. Martinez
- 4) **NEW BUSINESS**
  - NACD Annual dues
- 5) **REGULAR BUSINESS**
  - **Budget & Accounting:** 1) October Expenditures; 2)Acctg Journal entries; 3) Inventory additions; EVUGP,.....A. Hautzinger, M. Miller
  - **Financial Planning Committee:** financial reporting changes, schedule January special meeting for budget review.....M. Miller
  - **Financial Assist Committee:** Technical assistance for land use plans; J. Lujan award 2017.....A. Hautzinger
  - **Land Use Plan Committee:** Update on mapping contract, timeline.....Richard Bonine
  - **Rio Abajo Committee:** land division with NMGF, Ott rental legal proceedings updates ....T. Smith de Cherif

*\*Executive session may be held if needed in accordance with the OMA subsection H exception 7 & 8, for ongoing litigation for Ott lawsuit, and property disposition.*
- 6) **Adjournment**.....Chair



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**Acronyms:**

NRCS = Natural Resources Conservation Service (USDA division)  
NMDA = New Mexico Department of Agriculture  
Whitfield = Whitfield Wildlife Conservation Area  
SWCC = NM Soil & Water Conservation Commission

**Additional notes:**

**\*\*\*All Agenda Items may be acted upon by the Board\*\*\***

**\*\*\*If in need of special accommodations to attend, please contact the office at least 5 days prior to meeting \*\*\***

**Public Comment Policy Statement:**

***WHEREAS: The Open Meetings Act NMSA 1978, Chapter 10, Article 15, III Section 10-15-1, Subpart A states "an open public meeting is not necessarily an open forum and, so long as the Act is complied with, public bodies may limit or not allow public debate and may take steps necessary to maintain public order" and Subpart F states "meeting notices shall include an agenda containing a list of specific items of business to be discussed or transacted at the meeting".***

***WHEREAS: The Valencia Soil and Water Conservation District (VSWCD) desires to provide opportunity for public comment at meetings under its purview;***

***THEREFORE: In accordance with the Open Meetings Act, the policy for public comment at VSWCD meetings is as follows:***

- ***All comments will be limited to 2 minutes and compliance will be enforced to ensure timely conductance of District business.***
- ***Board of Supervisors are not under legal obligation to accept, concur with or record any offered public comment(s).***
- ***Appropriate action(s) will be taken as necessary by the Board of Supervisors to maintain public order during the meeting.***
- ***The Board of Supervisors Chairperson will acknowledge members of the public who raise their hand to signify they wish to provide comment.***
- ***Public comment pertaining to specific items on the approved meeting agenda will be allowed by the Board of Supervisors Chairperson as each item is discussed.***
- ***At the discretion of the Board of Supervisors Chairperson, comments not pertaining to the agenda but pertinent to VSWCD general responsibilities, may or may not be allowed. Requests to make such comments will only be considered when presented at the beginning of each meeting following approval of the agenda.***

While this policy pertains to conductance of VSWCD meetings, public comments may also be submitted at any time to the District Manager by phone, letter, or internet as follows:

Phone: 505-864-8914

Letters: VSWCD District Manager  
PO Box 170  
Belen, NM 87002

Email: [valenciaswcd@live.com](mailto:valenciaswcd@live.com)