



Providing resource conservation for a quality environment demonstrated through active leadership, cooperation and partnership

**Board of Supervisors  
January Regular Monthly Meeting  
January 28th, 2017 9:00 A.M.**

*held at the Whitfield Wildlife Conservation Education & Visitor Center  
2424 Hwy 47, Belen, NM*

**Board of Supervisors Attending:** Chair Abel Camarena, Vice Chair Teresa Smith de Cherif, Supervisor Andrew Hautzinger, Supervisor P. Joseph Moya, Supervisor Richard Bonine and Supervisor Jeff Goebel; **Absent:** Supervisor Jim Lane

**Others Attending:** NRCS Soil Conservationist Pearl Armijo, Friends of Whitfield President Mary J0 McBean, District Manager Madeline Miller, Whitfield Project Manager Ted Hodoba, Administrative Assistant Jasmine Martinez **Teleconference:** NMDA Specialist Katie Mechenbier

**Meeting Minutes**

- 1) Call to Order:** Chair Abel Camarena verified quorum and called meeting to order at 9:04 am. The Chairman noted that the Tier 6 AUP FY16 Report deferred to February agenda.

**Motion was made to approve the Agenda as amended.**

**1<sup>st</sup>: P. Joseph Moya 2<sup>nd</sup>: Richard Bonine**

**For: all Against: 0 Abstain: 0**

No further discussion.

**Absent: Jim Lane, Teresa Smith de**

**Cherif**

**Motion carried.**

- 2) Approval of November 28<sup>th</sup>, 2016 Regular Meeting minutes:** The Board reviewed the December Regular Meeting minutes. The Chairman noted that minutes should be amended to show Katie Mechenbier did attempt to call in but was not able to connect. Supervisor Goebel proposed a change under "Rural Climate Policy", the grant amount should be changed from \$1M to \$100M.

**Motion was made to approve the meeting minutes as amended.**

**1<sup>st</sup>: Richard Bonine 2<sup>nd</sup>: P. Joseph Moya**

**For: all Against: 0 Abstain: 0**

No further discussion.

**Absent: Jim Lane, Teresa Smith de**

**Cherif**

**Motion carried.**

**Supervisor Teresa Smith de Cherif joined the meeting at 9:12 am.**

3) **Open Meetings Act Resolution #4-2017:** The Board decision stands for the Open Meeting Act. However, a special meeting time will be held for the February meeting which will be moved to the fourth Saturday February 25<sup>th</sup> from 2:00 – 5:00 pm.

#### 4) Reports:

- **NRCS Report:** Pearl Armijo provided the monthly NRCS written report. Discussed District sponsorship of the Innovation Farming Conference and the next planning committee meeting.
- **NMDA Report:** Katie Mechenbier provided the monthly NMDA written report. Regarding the upcoming election, Katie called attention to the law that there needs to be at least one polling place per county within the District boundaries. Katie will clarify polling requirements for pueblos and also counties within which the District does not collect tax.
- **Whitfield Project Manager's Report:** Ted Hodoba provided the Whitfield update, highlighted was the Rio Grande Trail Commission Alignment Committee, which Ted has joined and attended meetings. Ted reported the committee is seeking to link areas along the trail, he hopes Whitfield and Rio Abajo can be included. This was identified by the Board as an interest and will require an intention of support decision which will be included on the February agenda. Mary Jo McBean was introduced as the new Friends of Whitfield Board President; she indicated the new Board would be revising their mission, prioritizing goals, and requested that the February MOU meeting be delayed until their Board has their direction finalized. Jasmine Martinez provided the Education program update which included submission and approval of a budget for animal track display and assuming more responsibility in conducting education program tours.
- **District Manager's Report:** Lindsey Hamilton provided the written report for the East Valencia Urban Gardens Program, highlights included discussion of past and upcoming meetings with Meadowlake and El Cerro. Discussed budgeting and seeking funds to support this program in the future which should be included in the March or April agenda. Madeline Miller provided her written report, highlights included Dan Goodman Award application ad, booth at SWCD Day in Santa Fe on February 7<sup>th</sup>, and sponsorship for Joseph, Lindsey and Madeline's attendance at the NM Organic Farming Conference next month and possibly offering scholarships through EVUGP funding to individuals whom have expressed interest in attending. Briefly discussed expense for temporary District Manager support forthcoming. There is some interest from a contractor in the two buildings approved for disposal on the Rio Abajo property, for February's agenda the Property Disposal committee will bring further disposal considerations.
- **Rural Climate Policy Platform:** The MacArthur Foundation \$100M grant will be reduced to 10 candidates. The Xeriscape Conference is coming up, Supervisor Goebel is interested in attending.

#### 5) New Business:

- **Tier 6 Agreed Upon Procedure 2016 Report:** Deferred until February meeting, or earliest opportunity, as report has not yet been approved by the State.
- **NM Envirothon sponsorship – LLHS:** Budget of total expenses estimated at \$955 plus gas, LLHS teacher Lynne Mozer expects to be at the February meeting.

**Motion to approve the District approve \$550 dollar sponsorship to the LLHS Envirothon team.**

**1<sup>st</sup>: Teresa Smith de Cherif 2<sup>nd</sup>: Richard Bonine**

**For: all Against: 0 Abstain: 0 Absent: Jim Lane**

**Motion carried.**

Further discussion that the Board will consider all requests for other local teams seeking Envirothon sponsorship.

- **NM Organic Farming Conference:** As discussed under "District Manager report".

**Motion to approve attendance for Supervisor Moya, Lindsey Hamilton, Madeline Miller, and approximately 12 additional scholarships; two for Isleta, two for Laguna, two for El Cerro, two for Meadowlake and others on a first come first serve basis with the capacity of the District Manager to increase scholarship amount to 3 or 4 additional participants.**

**1<sup>st</sup>: Teresa Smith de Cherif 2<sup>nd</sup>: Jeff Goebel**

**For: all Against: 0 Abstain: 0 Absent: Jim Lane**

**Motion carried.**

No further discussion.

Further discussion included avenues by which the District Manager and Board Members will get out the information that scholarships are available.

## 6) Regular Business:

- **Budget & Accounting: 1) December 2016 Expenditures Report:** The Board reviewed the December 2016 expenditures report.

**Motion was made to approve December 2016 Expenditures as presented.**

**1<sup>st</sup>: Richard Bonine 2<sup>nd</sup>: Jeff Goebel**

**For: all Against: 0 Abstain: 0 Absent: Jim Lane**

**Motion carried.**

No further discussion.

- **2) 2<sup>nd</sup> Quarterly Report to DFA:** Report was provided for Board review; more detailed discussion deferred to planned special budget meeting;

**Motion to approve**

**1<sup>st</sup>: Richard Bonine 2<sup>nd</sup>: P. Joseph Moya**

**For: all Against: 0 Abstain: 0 Absent: Jim Lane**

**Motion carried.**

No further discussion.

**3) DFA Budget Revision:** DFA Budget Revision discussion deferred to planned special budget meeting; date of special meeting to follow.

- **Land Use Plan:** Supervisor Goebel reported that the committee has been reorganizing the plan and can begin to implement policies and Arc GIS work. The Board would like to determine if technical staff is required to help complete this project.
- **Financial Assistance Committee:** Supervisor Hautzinger reported that the committee has met to discuss assessment of applicants and request another month in which to meet before they can make recommendations to the Board.
- **Personnel Committee:** Recognize need to make changes to Employee Handbook with regards to leave. Discussed adjustment of job description for the administrative assistant and temporary help to address possible gaps in workload. Lead field staff position offered to Johnny Chavez and advertisement will be placed for his former position.

**Motion to approve Johnny Chavez as the lead field worker at \$15.00/hour**

**1: Teresa Smith de Cherif 2<sup>nd</sup>: Richard Bonine**

No further discussion.

**For: all Against: 0 Abstain: 0 Absent: Jim Lane**

**Motion carried.**

- **Rio Abajo Conservation Area Committee:** Vice Chair Smith de Cherif reported there are no new updates on the Ott lawsuit, but future depositions are likely. For the NMGF property division some advancement has been made with regards to restructuring of the deed by attorney Jason Marks, waiting to hear back from NMGF on approval of revisions.

## 7) Adjournment

**Motion was made to adjourn the meeting at 12:20 p.m.**

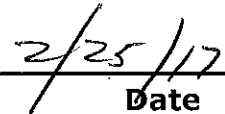
**1<sup>st</sup>: Jeff Goebel 2<sup>nd</sup>: Teresa Smith de Cherif**

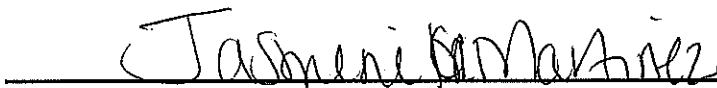
**All in favor, motion carried.**

**Signatures:**

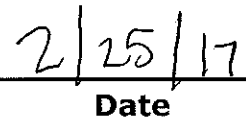


**Abel Camarena, Chair**

  
**Date**



**Jasmine G. Martinez, Administrative Assistant**

  
**Date**