



Providing resource conservation for a quality environment demonstrated through active leadership, cooperation and partnership

**Board of Supervisors
December Regular Monthly Meeting
December 19th, 2016 6:30 P.M.**

*held at the Whitfield Wildlife Conservation Education & Visitor Center
2424 Hwy 47, Belen, NM*

Board of Supervisors Attending: Chair Abel Camarena, Supervisor Andrew Hautzinger, Supervisor P. Joseph Moya, Supervisor Jim Lane, Supervisor Jeff Goebel; **Teleconference:** Vice-Chair Teresa Smith de Cherif; **Absent:** Supervisor Richard Bonine Jr.

Others Attending: NRCS Soil Conservationist Pearl Armijo, Soil Conservationist Jasmine Wilson, District Manager Madeline Miller, Whitfield Project Manager Ted Hodoba, Administrative Assistant Jasmine Martinez

Meeting Minutes

- 1) Call to Order:** Chair Abel Camarena verified quorum and called meeting to order at 6:30pm. The Chairman noted that the Tier 6 AUP FY16 Report deferred to January agenda. Pearl introduced her new soil conservationist Jasmine Wilson.

Motion was made to approve the Agenda as amended.

1st: P. Joseph Moya 2nd: Jim Lane

No further discussion.

For: all Against: 0 Abstain: 0

Absent: Richard Bonine, Jr.,

Teresa Smith de Cherif

Motion carried.

- 2) Approval of November 28th, 2016 Regular Meeting minutes:** The Board reviewed the October Regular Meeting minutes.

Motion was made to approve the meeting minutes as submitted.

1st: P. Joseph Moya 2nd: Jim Lane

No further discussion.

For: all Against: 0 Abstain: 0

Absent: Richard Bonine, Jr.,

Teresa Smith de Cherif

Motion carried.

Teresa Smith de Cherif joined the meeting via teleconference at 6:39 pm

3) Open Meetings Act Resolution #4-2017: The Board discussed changes to the meeting date and time under the Open Meetings Act.

Motion was made to approve Open Meeting Act Resolution #4-2017 which changes the meeting date to 9:00 am on the third Saturday of every month beginning on January 21st, 2017.

1st: P. Joseph Moya 2nd: Andrew Hautzinger

No further discussion.

For: all Against: 0 Abstain: 0 Absent: Richard Bonine, Jr.

Motion carried.

4) Reports:

- **NRCS Report:** Pearl Armijo provided the monthly NRCS written report. She indicated that the NM Innovative Farming Conference has been rescheduled from March 2017 to December 2017. The Board indicated their interest in involvement as the new timeframe allows for District preparation.
- **NMDA Report:** Katie Mechenbier was absent but she attempted to call in several times, she provided the monthly NMDA written report.
- **Whitfield Project Manager's Report:** Ted Hodoba provided the Whitfield update, discussed highlights from the Whitfield Birthday/Conservation Celebration, meeting with maintenance building contractors, and new YDI employee. Jasmine Martinez provided the Educators program update, including potential educator assistance in seeking grant funding for interactive displays in the education building.

Jeff Goebel asked that the Board briefly turn their attention back to the Society of Range Management meeting information provided in the NMDA report. The Board discussed Jeff's attendance at the meeting.

Motion to support Jeff's attendance at the Society of Range Management in Estancia on January 12th-13th, including mileage and up to \$200 registration fee.

1st: Andrew Hautzinger

2nd: Jim Lane

No further discussion.

For: all Against: 0

Abstain: 0

Absent: Richard Bonine, Jr.

Motion carried.

- **District Manager's Report:** Madeline Miller provided her written report. Highlights included SWCC Water Quality Grant funding; Wells Fargo payroll, EVGUP booth at a community event in Meadowlake last weekend, and start of election cycle which will need to be addressed in January meeting.
- **Rural Climate Policy Platform:** Jeff gave an update on the progress of the \$100M MacArthur Foundation grant which has been narrowed down to 800 candidates.

5) New Business:

- **NACD Annual Meeting January 2017:** January 28th – February 1st, 2017; Jeff Goebel expressed interest in attending and Lindsey Hamilton was interested and invited to attend with a \$1000 scholarship for coverage of some of her expense. For both Jeff and Lindsey to attend would be approximately \$2500 for registration, lodging and travel.

Motion to approve attendance for Jeff Goebel and Lindsey Hamilton at the 2017 NACD Annual Meeting with a budget not to exceed \$3000.

1st: Teresa Smith de Cherif 2nd: Andrew Hautzinger No further discussion.
For: all Against: 0 Abstain: 0 Absent: Richard Bonine, Jr.
Motion carried.

6) Regular Business:

- **Budget & Accounting: 1) November 2016 Expenditures Report:** The Board reviewed the November 2016 expenditures report.

Motion was made to approve November 2016 Expenditures as presented.

1st: P. Joseph Moya 2nd: Jeff Goebel No further discussion.
For: all Against: 0 Abstain: 0 Absent: Richard Bonine, Jr.
Motion carried.

2) WWCA Insurance quotes: Board agreed Madeline would report out once insurance policies were selected; **3) Accounting policies, response to AUP findings (mileage rate adjust):** The Board discussed a mileage rate adjustment and consideration of an accounting policy to limit the general fund account for operations to \$150K to eliminate the risk and State requirements for collateralization of funds over the FDIC insured limit of \$250K.

Motion was made for the District to correct the mileage rate in accordance with State executive branch policy of 80% of the previous year IRS rate for mileage while using personal vehicles for District business.

1st: P. Joseph Moya 2nd: Andrew Hautzinger
For: all Against: 0 Abstain: 0 Absent: Richard Bonine, Jr.
Motion carried.

Motion to approve 150K in funds be placed into the Wells Fargo operational/general account and that a savings account be established with Wells Fargo for any overage amount.

1st: P. Joseph Moya 2nd: Jeff Goebel
For: all Against: 0 Abstain: 0 Absent: Richard Bonine, Jr.
Motion carried.

- **Financial Assistance Committee:** Financial Assistance Committee met yesterday and have two recommendations for consideration by the Board. First to clarify in the application that community based applications may allow the required cost share of applicant to include non-monetary contributions such as in-kind labor, and to allow a

percentage support of funding for small local commercial operations (gardens, vineyards, small farms, etc.) as long as clear and measurable conservation practices can be established. The Board considered the need to streamline the application process.

• **Rio Abajo Committee:**

Motion was made at 8:10 pm to close the public meeting and open executive session to discuss ongoing negotiations pertaining to the property division with New Mexico Game & Fish in accordance with the OMA subsection H exception 7. Roll call: P. Joseph Moya, yea; Jim Lane, yea; Jeff Goebel, yea; Andrew Hautzinger, yea; Teresa Smith de Cherif, yea; Abel Camarena, yea. All present were in favor and motion carried.

Motion was made at 8:24 pm to close the executive session and reconvene the open meeting. Roll call: P. Joseph Moya, yea; Jim Lane, yea; Jeff Goebel, yea; Andrew Hautzinger, yea; Teresa Smith de Cherif, yea; Abel Camarena, yea. All present were in favor and the motion carried.

The Board discussed action items in the open meeting.

Motion to continue to support Teresa Smith de Cherif as the main point of contact with NMGF, including action items to establish correspondence with Alexa Sandoval, NMGF and Charlie Sanchez, SWCC regarding ongoing litigation issues.

1st: Jim Lane 2nd: P. Joseph Moya No further discussion.
For: all Against: 0 Abstain: 0 Absent: Richard Bonine, Jr.
Motion carried.

7) Adjournment

Motion was made to adjourn the meeting at 8:27 p.m.

1st: Jeff Goebel 2nd: P. Joseph Moya

All in favor, motion carried.

Signatures:

Abel Camarena 1/28/17
Abel Camarena, Chair Date

Jasmine G. Martinez 1/28/17
Jasmine G. Martinez, Administrative Assistant Date