

Board of Supervisors

- Abel Camarena, Chair
 Teresa Smith de Cherif MD, V-Chair
 Andrew Hautzinger, Treasurer
 (Paul) Joseph Moya, Supervisor
 (& Parliamentarian)
 Jim Lane, Supervisor
 Jeff Goebel, Supervisor
 Richard Bonine Jr., Supervisor



Board of Supervisors

June Regular Monthly Meeting

June 27th, 2016

7:00 p.m.

at the

**Whitfield Conservation
 Education and Visitor Center
 2424 Hwy 47
 Belen, NM 87002**

AGENDA:

- 1) **Call to Order:** verify quorum, pledge of allegiance, agenda changes & approvalChair
- 2) **Approval of May 23rd 2016 Meeting Minutes**Chair
- 3) **Special Business: Connor Chavez, Dan Goodman Award Recipient**.....Award Committee
- 4) **NEW BUSINESS**
 - **VSWCD Resolution #10-2016 NMDA Boundary Data Acceptance**.....Chair
 - **Oath of Office Richard Bonine Jr.**Chair
 - **Policy review on District property**.....Chair
- 5) **REPORTS***
 - **NRCS**Pearl Armijo
 - **NMDA**Katie Mechenbier
 - **Whitfield**T. Hodoba
 - **District Manager**M. Miller
 - **Rural Climate Policy Platform; Va. County Cooperator proposal NACD Urban Agriculture due June 30th, 2016**J. Goebel
 - **Cibola Forest Revision Plan**.....J. Goebel
- 6) **REGULAR BUSINESS**
 - **Budget & Accounting: 1)** May 2016 expenditures, **2)** Final Budget FY17, **3)** Accounting policies & procedures, **4)** FY16 Audit proposed, **5)** NMCDD membership renewal, **6)** Printer lease contract review; proposed change of terms and vendor..... **Treasurer**
 - **Land Use Plan Committee: draft for Board review**.....**J. Goebel**
 - **Financial Assistance Committee:** Application, ranking, application review considerations..... **M. Miller**
 - **Property Disposal Committee:** asbestos test status, plan of actions..... **A. Hautzinger**
 - **Whitfield Committee: 1) Friends Educators Teacher Workshop proposal, 2) Electrical for Visitor Center** **A. Hautzinger**

- **Personnel Committee:** **1)** Personnel Committee Charter, **2)** Seasonal Worker Whitfield addition for July – September 2016, **3)** Friends of Whitfield background checks **4)** Executive Session regarding personnel matters (in accordance with the Open Meeting Act subsection H exception); hire of seasonal employee candidate, salary review of part-time field and custodian employees

..... **T. Smith de Cherif**

- **Rio Abajo Conservation Area Committee:** **1)** Property division with NM Game & Fish, **2)** Rio Abajo Restoration Project proposal
(Exec. session may be held regarding the conservation area if needed in accordance with the OMA subsection H exception 8, for change in ownership of real property and exception 7 regarding ongoing litigation for the rental property)

..... **T. Smith de Cherif**

7) Adjournment.....Chair

- *NRCS = Natural Resources Conservation Service (USDA division)
- *NMDA = New Mexico Dept. of Agriculture
- *Whitfield = Whitfield Wildlife Conservation Area
- *NACD = National Association of Conservation Districts

Subpart A states “an open public meeting is not necessarily an open forum and, so long as the Act is complied with, public bodies may limit or not allow public debate and may take steps necessary to maintain public order” and Subpart F states “meeting notices shall include an agenda containing a list specific items of business to be discussed or transacted at the meeting”.

WHEREAS: The Valencia Soil and Water Conservation District (VSWCD) desires to provide opportunity for public comment at meetings under its purview;

THEREFORE: In accordance with the Open Meetings Act, the policy for public comment at VSWCD meetings is as follows:

- *All comments will be limited to 2 minutes and compliance will be enforced to ensure timely conductance of District business.*
- *Board of Supervisors are not under legal obligation to accept, concur with or record any offered public comment(s).*
- *Appropriate action(s) will be taken as necessary by the Board of Supervisors to maintain public order during the meeting.*
- *The Board of Supervisors Chairperson will acknowledge members of the public who raise their hand to signify they wish to provide comment.*
- *Public comment pertaining to specific items on the approved meeting agenda will be allowed by the Board of Supervisors Chairperson as each item is discussed.*
- *At the discretion of the Board of Supervisors Chairperson, comments not pertaining to the agenda but pertinent to VSWCD general responsibilities, may or may not be allowed. Requests to make such comments will only be considered when presented at the beginning of each meeting following approval of the agenda.*



Additional notes:

- ***All Agenda Items may be acted upon by the Board*****
- ***If in need of special accommodations to attend, please contact the office at least 5 days prior to meeting *****



Public Comment Policy Statement:

WHEREAS: The Open Meetings Act NMSA 1978, Chapter 10, Article 15, III Section 10-15-1,

While this policy pertains to conductance of VSWCD meetings, public comments may also be submitted at any time to the District Manager by phone, letter, or internet as follows:

Phone: 505-864-6460

Letters: VSWCD District Manager
PO Box 170
Belen, NM 87002

Email: valenciaswcd@live.com