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**Board of Supervisors
Regular Monthly Meeting for September
October 5th, 2015, 6:30 p.m.
Whitfield Wildlife Conservation Education & Visitor Center
2424 Hwy 47, Belen, NM**

Board of Supervisors attending: Chair Abel Camarena, Vice Chair Teresa Smith de Cherif, Treasurer Andrew Hautzinger, Supervisor P. Joseph Moya, Supervisor Jim Lane, Supervisor Jeff Goebel.

Others attending: NRCS* Area Conservationist Pearl Armijo, Whitfield Project Manager Ted Hodoba, Meadowlake resident, and MPAA Vice-President Bob Gostistcha, Laguna Pueblo Rangeland Director Richard Bonine, District legal Counsel Brian Harris, Attorney Jason Marks by teleconference, and District Manager Madeline Miller.

*NRCS = the U.S. Department of Agriculture Natural Resources Conservation Service.

*NMDA = the New Mexico Department of Agriculture.

MINUTES

1) **6:30 pm Call to Order:** The Chair verified quorum, and called the meeting to order at 6:35 p.m. The Chair proposed including introductions for Richard Bonine with Laguna Pueblo at start of new business (Agenda item 4). Teresa Smith de Cherif requested that the personnel committee update and the RACA Update under 'Old Business' be moved to the end of the meeting for executive session required.

Motion was made to approve the agenda with the amendments as proposed.

1st: Jeff Goebel 2nd: Joseph Moya There was no further discussion.

For: All Against: 0 Abstain: 0 Absent: 0 Motion carried.

2) Reports

- **NRCS Report:** Pearl provided the NRCS report and reviewed the civil rights policies of NRCS. Teresa recommended that civil rights review in accordance with NRCS policies be required for all new Board Supervisors.
- **NMDA Report:** Katie Mechenbier, NMDA Program Specialist did not attend but the written report was provided.

3) Regular District Business

[The body of the document contains several paragraphs of text that are extremely faint and illegible due to the quality of the scan. The text appears to be a formal report or document, but the specific content cannot be discerned.]

Motion was made to approve participation of Abel Camarena, with Andrew Hautzinger as proxy on the New Mexico Recycling and Illegal Dumping Alliance as a Soil & Water Conservation District representative.

1st: Teresa Smith de Cherif 2nd: Andrew Hautzinger There was no further discussion.

For: all Against: 0 Abstain: 0 Absent: 0 Motion carried.

- **Land donation proposed north of Whitfield:** The Board reviewed a land donation of ~43 acres offered just north of Whitfield by landowner Steven Stacy through his accountant Keith Balkcom. **Action items:** Teresa would research whatever historical data was available for the property. A site visit would be arranged with the landowner or his representative as soon as possible. Also, the representative for the landowner, Mr. Keith Balkcom, would be invited to the November meeting.

Old Business:

Committee Updates

- **Personnel Committee:** Moved to the end of the meeting for an executive session in accordance with the OMA subsection H, exception 2 in part for consideration of the recommended job description of District Manager and review of employee status and salary for Madeline Miller.
- **Land Use Plan Committee:** Jeff Goebel updated the Board that two initial meetings were held on October 1st and 2nd and shared the information covered and ad hoc members invited and attending. Jeff stated the Committee following the initial meetings recommended an initial land use plan be prepared by Kim Kolstelnik for the District. The Board concurred.
- **Whitfield Update:** Ted provided his report for September activities. He briefed the Board on his attendance at the New Mexico Annual Planning Conference. The Board also discussed repairs needed for the tractor.

Motion to approve rebuilding the fuel injector for the tractor up to \$2000 at best price with two quotes if possible.

1st: Joseph Moya 2nd: Jeff Goebel Further discussion included obtaining at least two quotes for best price.

For: all Against: 0 Abstain: 0 Absent: 0 Motion carried.

Ted reviewed the 'arts in public places' available for the Whitfield facility; no date of review of art for selection was available.

Cibola Forest Revision Plan: Jeff Goebel briefed there was no additional update at this time.

Rio Abajo Cons. Area and Rental Property Update:

Motion was made to approve implementation of the RACA Habitat Project with forwarding of the required landowner agreement to the New Mexico Department of Game & Fish.

1st: Teresa Smith de Cherif 2nd: Andrew Hautzinger There was no further discussion.

For: all Against: 0 Abstain: 0 Absent: 0 Motion carried.

Motion was made to close the meeting for executive session to discuss ongoing litigation pertaining to the Rio Abajo rental property and for the personnel review for Madeline Miller. Roll call for closure at 8:27 pm was as follows: Abel Camarena yea, Teresa Smith de Cherif yea, Joseph Moya yea, Jeff Goebel yea, Jim Lane yea, and Andrew Hautzinger yea.

Motion was made to close executive session and reopen the public meeting. At 9:17 pm.

Roll call was as follows: Abel Camarena yea, Jeff Goebel yea, Teresa Smith de Cherif yea, Joseph Moya yea, Jim Lane yea and Andrew Hautzinger yea.

Chair Abel Camarena reopened the meeting at 9:18 p.m. It is here noted that the executive session discussions were in accordance with the OMA subsection H exception 8, for change in ownership of real property and exception 7 regarding ongoing litigation for the rental property and exception 2 for review of employee status for Madeline Miller and that no actions were taken during the closed session.

Motion was made to approve the new job description for District Manager, as written, and approve a salary adjustment to \$29.75/hour for Madeline Miller with the new job title.

1st: Teresa Smith de Cherif 2nd: Andrew Hautzinger. There was no further discussion.

For: all Against: 0 Abstain: 0 Absent: 0 Motion carried.

Motion to approve accepting the terms of exit proposed by Brian Harris, legal counsel.

1st: Teresa Smith de Cherif 2nd: Jim Lane. There was no further discussion.

For: all Against: 0 Abstain: 0 Absent: 0 Motion carried.

Motion to approve interim legal counsel, Jason Marks, Esq., for the Rio Abajo matters including all legal matters related to the NM Game & Fish Rio Abajo

Conservation Area property division and the Ott lease termination and lawsuit up to \$5000.

1st: Teresa Smith de Cherif 2nd: Jim Lane There was no further discussion.

For: all Against: 0 Abstain: 0 Absent: 0 Motion carried.

Adjournment:

Motion was made to adjourn the meeting at 9:24 pm.

1st: Teresa Smith de Cherif, 2nd: Jeff Goebel, all in favor and meeting adjourned.



Signatures:

Abel Camarena

Abel Camarena, Chair

11/4/15

Date

Madeline Miller

Madeline Miller, District Manager

11/2/15

Date