



*Providing resource conservation
for a quality environment
demonstrated through active
leadership, cooperation and
partnership*

**Board of Supervisors
August Regular Monthly Meeting
August 3rd, 2015
7:00 p.m.**

**Whitfield Wildlife Conservation Education & Visitor Center
2424 Hwy 47, Belen, NM**

Board of Supervisors attending: Abel Camarena, Chair, Teresa Smith de Cherif, Vice Chair, Andrew Hautzinger, P. Joseph Moya, Supervisor, Jim Lane, Supervisor, Jeff Goebel, Supervisor

Others attending: NRCS Area Conservationist Pearl Armijo, District Administrator Madeline Miller.

Minutes

Call to Order: Chair Abel Camarena verified quorum. The pledge of allegiance was led by Jeff Goebel. **Motion to approve the agenda with changes. 1st: Teresa Smith de Cherif, 2nd: Jeff Goebel. Agenda changes included the personnel matters and RACA update to be held in executive session at the end of the meeting. All were in favor, motion carried.**

Special Topic: Green Dot Project: Jeff Goebel gave a presentation on the 'green dot project' he participated in to discuss consideration of the photosynthesis in the carbon sequestration cycle and ultimately the soil. The Board discussed supporting best practices of producers that support both their bottom line and the health of the land.

Reports

- **NRCS Report & Special Topics;** Pearl gave her update (written report also). The standing Cooperative Agreement was reviewed. Teresa Smith de Cherif requested that the 'Records, Facilities, and Equipment' subsection 'Working Space' be changed to reflect that NRCS continue to share the space whenever possible if needed. **Teresa Smith de Cherif moved to approve the Cooperative Working Agreement between the Natural Resources Conservation Service United States Department of Agriculture and the State of New Mexico and the Valencia Soil & Water Conservation District as amended. 2nd: Andrew Hautzinger. There was no further discussion. All were in favor. Motion carried.**

Official Document of
Valencia Soil & Water
Conservation District

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Pearl also discussed scheduling of the annual Local Work Group with the District leading the meeting. No date yet set but after September 7th would be possible.

- **NMDA Report:** Katie Mechenbier did not attend. Abel reviewed the written NMDA Report for August. **Action: Obtain information on September supervisor trainings for modules 6-10.**

Regular District Business

- **Approval of July 13th & July 23rd 2015 minutes:** Chair Camarena asked for Board *consideration*. **Motion was made to approve the July 13th Regular Meeting minutes as written. 1st: Teresa Smith de Cherif. 2nd: Jim Lane. There was no further discussion. All in favor. Motion carried.**

In review of the July 23rd Special Meeting minutes, Teresa Smith de Cherif requested that the minutes reflect that she was unable to attend because of a work commitment that she was obligated to attend. **Motion was made to approve the July 23rd Special Meeting minutes with the amendment for note of Teresa Smith de Cherif cause for absence. 1st: Andrew Hautzinger. 2nd: Jeff Goebel. All were in favor. Motion carried.**

- **Correspondence:** Correspondence was reviewed. Jeff Goebel stated he was interested in attending the NMACD Annual Meeting and the tour of the Mescalero Thinning Project the day before.

- **Treasurer's Report:** 1) **July 2015 expenditures were reviewed. Motion was made to approve the July 2015 expenditures as presented. 1st: Jeff Goebel. 2nd: Joseph Moya. There was no further discussion. All were in favor. Motion carried.** 2) **Quotes for District office technology needs were not yet obtained and the item was tabled for the next meeting,** 3) **Financial planning:** Jeff Goebel proposed a different financial planning process for the District Board which would require possibly one full day review of the budget annually.

Old Business

- **Whitfield Update:** Ted Hodoba was not able to attend. The Board discussed the fallen tree to be removed from the Whitfield perimeter fence and gate. The Board discussed and requested more information about details of the job; what would be required and also if the District had a claim. There was discussion of uses for the wood.

- **Personnel Comm. Update:** 1) 'Employment Handbook' review and approval. Jim Lane discussed his disagreement with part time worker benefits. **Teresa Smith de Cherif moved to approve the Employment Handbook with a minor correction to table of contents, and to add the link to the District website. 2nd: Andrew Hautzinger. There was no further**

discussion. All were in favor. Motion carried. Item 2: Mark Sanchez work status review including executive session was moved to the end of the meeting.

- **Rio Abajo Cons. Area and Rental Property Update:** Executive session was moved to the end of the meeting.
- **Cibola National Forest Plan Revision update:** Jeff Goebel noted he attended the public meeting in Corona, New Mexico on July 28th which is part of the Mountainair District of the Forest Service.

New Business

Motion was made to table the new business items except for the Land Use Committee item. 1st: Teresa Smith de Cherif. 2nd: Jeff Goebel. There was no further discussion. All were in favor, motion carried. The Board discussed the September meeting date falling on Labor Day. The Board agreed to change to Monday the 14th starting at 7 pm.

- **Chartering a land use plan committee:** Jeff Goebel shared his mind map flow charts for chartering of a *land use plan committee*; He proposed that geospatial clarity on conservation issues would be the basis for District annual planning. Following determination of an annual plan would be development of a financial plan which the Board could review monthly. The Land Use Committee would be responsible for monitoring results of the planning process on an annual basis. Jeff proposed that the process would include 2 months for public input followed by 4 to 6 months for the Board planning process (annually). The Board discussed working with cooperators, the public, and the need for the District to have a land use plan in place first.

Motion was made at 9:10 p.m. to go into executive session for personnel matters which include confidential information pursuant to the OMA Subsection H, exception 2 for limited personnel matters to discuss the work status of Mark Sanchez, and the finalist for the administrative assistant position to be filled, and RACA litigation concerns pursuant to the OMA Subsection H exception 7. 1st: Teresa Smith de Cherif. 2nd: Andrew Hautzinger. Roll call: Andrew Hautzinger yea, Paul Joseph Moya yea, Jeff Goebel yea, Abel Camarena yea, Jim Lane yea, and Teresa Smith de Cherif yea.

Motion was made at 9:57 pm. to close the executive session and reconvene the open meeting at 9:57 pm. 1st: Abel Camarena. 2nd: Jim Lane. Roll call: Paul Joseph Moya yea, Andrew Hautzinger yea, Teresa Smith de Cherif yea, Jeff Goebel yea, Jim Lane yea, and Abel Camarena yea.

Abel stated that only the topics cited in closure to go to executive session were discussed and no actions were taken.

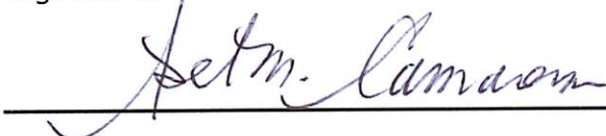
Motion was made to prepare a written letter sent by the District Manager to the physician of record asking that the 'Return to Work Form' for Mark Sanchez be completed in entirety with notes on physical and neurological health and acknowledgement of his review of Mark's job description. 1st: Teresa Smith de Cherif. 2nd: Jeff Goebel. There was no further discussion. All were in favor, motion carried.

Motion was made to offer the new Administrative Assistant position to Jasmine G. Martinez with a starting salary of \$17 per hour and after the 60 day successful probationary period increasing to \$18 per hour. 1st: Abel Camarena. 2nd: Teresa Smith de Cherif. There was no further discussion. All were in favor, the motion carried.

Adjournment

Motion to adjourn the meeting at 10:01 p.m. 1st: Teresa Smith de Cherif. 2nd: Andrew Hautzinger. No further discussion. All were in favor, meeting adjourned.

Signatures



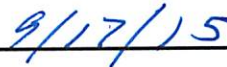
Abel Camarena, Chair



Date



Madeline Miller, District Manager



Date