



*Official Document of
Valencia Soil & Water
Conservation District*

**P.O. Box 170, Belen, New Mexico 87002
Phone: (505) 864-6460 / VALENCIAswcd@live.com**

**Valencia Soil & Water Conservation District
Board of Supervisors
Special Meeting*
Wednesday, May 20th, 2015, 7:00 p.m.
2424 Hwy 47, Belen, NM - Maintenance Building**

Board attending: Chair P. Joseph Moya, Vice-Chair Andrew Hautzinger, Treasurer Abel Camarena, Supervisor Teresa Smith de Cherif, Supervisor Jim Lane, Supervisor Jeff Goebel.

Also attending: Meadowlake resident Bob Gosticha, District Manager Madeline Miller.

Meeting Minutes

The Meeting was called to order at 7:00 pm. The pledge of allegiance was led by Bob Gosticha. Quorum was verified.

Motion was made to approve the agenda as presented.

1st: Andrew Hautzinger

2nd: Abel Camarena

For: all Against: 0 Absent: 0 Against: 0 Motion carried.

Special Business

I) Fiscal Year 2016 Preliminary Budget due June 1st, 2015 to the Department of Finance and Administration. The Treasurer noted he had made two changes. The personnel costs included the new administrative assistant position and the potential benefits costs estimated, and the anticipated balance of funds of \$11, 321 was allocated to the cost share line item within the budget expenditures worksheet.

Motion was made to approve Resolution #5-2015 for approval of the Preliminary Budget for fiscal year 2016 to be submittal to the Department of Finance and Administration by June 1st. The resolution was distributed for signatures.

1st: Jeff Goebel 2nd: Teresa Smith de Cherif
For: All Against: none Abstain: 0 Absent: 0 Motion carried

II) Tier 4 Agreed Upon Procedures (AUP) compliance requirements due to the State Auditor's Office (OSA) by July 1st: The requirements for a Tier 4 agreed upon procedures financial review were distributed. Written quotes were being pursued for a contractor from the OSA's approved list of independent public accountants for selection at the June regular meeting. This 'recommendation' for IPA contracting submitted by July 1st requires approval by the OSA prior to contracting.

III) The revised 2010 Audit Report prepared by Aspirion Accounting LLC for submittal to the Office of the State Auditor was reviewed. The Office of the State Auditor requested these corrections just this fiscal year.

Adjournment 8:20 p.m.


Motion was made to adjourn at 8:20 p.m.

1st: Abel Camarena 2nd: Jim Lane
For: all Against: 0 Meeting adjourn

Signatures


_____ 06-15-2015

P. Joseph Moya, Chair **Date**


_____ 6-1-15

Madeline Miller, District Manager **Date**