



P.O. Box 170, Belen, New Mexico 87002
Phone: (505) 864-6460 / email: VALENCIASwcd@live.com

**Board of Supervisors
Regular Meeting
Monday, June 1st, 2015, 7:00 p.m.
Whitfield Wildlife Conservation Education & Visitor Center
2424 Hwy 47, Belen, NM**

Board attendees: Paul Joseph Moya, Andrew Hautzinger, Abel Camarena, Teresa Smith de Cherif, Jeff Goebel, Jim Lane.

Other attendees: Dan Goodman Awardees Eugenio Florian Padilla, Joseph M. Davis and families, Bob Gosticha, Julia Dendinger, Ted Hodoba, and Madeline Miller.

Meeting Minutes

7:05 pm Joseph called the meeting to order and verified there was a quorum of the Board.

Joseph asked for changes to the agenda. Jeff requested change to his listed presentation from the 'Green Dot Project' presentation which was postponed from the May 4th meeting to his intended Land use planning presentation of 10 minutes and asked to proceed the land use plan discussion with Kim Kolstelnik.

Motion was made to change the agenda for Jeff Goebel's presentation to be the land use presentation before the land use plan discussion with Kim Kolstelnik.

1st: Jim Lane 2nd: Abel Camarena

For: all Against: 0 Abstain: 0 Absent: 0 Motion carried.

Special Announcements; Election 2015 results: Teresa provided the election results to the Board. Abel Camarena for Seat 1 received 126 votes running uncontested, Jeff Goebel for Seat 5 uncontested received 127 votes, Andrew Hautzinger for Seat 2 running contested received 175 votes, and Michael Tachias his contestant received 35 votes. Of two provisional ballots, one was accepted, and one was denied as having been purged from registration at the Secretary of State's office. There were 8 votes that for both Seat 2 candidates which were disqualified but were counted for Seats 1 and 5.

Special Business

- **Dan Goodman Award presentation:** Chair Joseph Moya and Vice-Chair Andrew Hautzinger presented certificates and monetary awards of \$500 to the 2015 Dan Goodman Awardees Eugenio F. Padilla and Joseph M. Davis. Both awardees were seniors at Belen High School.
- **Land use planning presentation by Jeff Goebel:** Jeff presented his experience and considerations for land use planning that includes consensus building which addresses the land, people, and economic needs of the community. He presented the use of GIS data and assessing

VALENCIA SOIL & WATER
CONSERVATION DISTRICT

OFFICE OF THE DISTRICT ENGINEER
1000 WEST 10TH AVENUE, SUITE 100
DENVER, COLORADO 80202

PERMIT TO EXCAVATE

NO. 12345

ISSUED TO: [Name]

PROJECT: [Project Name]

DATE: [Date]

This permit is issued under the authority of the State Engineer, Department of Natural Resources, and the District Engineer, Valencia Soil & Water Conservation District. It is valid for the period of [Duration] and is subject to the conditions and regulations set forth in the permit and the applicable laws and regulations.

CONDITIONS OF PERMIT

1. The permittee shall comply with all applicable laws, rules, and regulations of the State Engineer, Department of Natural Resources, and the District Engineer, Valencia Soil & Water Conservation District.

2. The permittee shall maintain the stability of the adjacent lands and structures.

3. The permittee shall provide adequate erosion control measures.

4. The permittee shall submit a final report upon completion of the project.

5. The permittee shall be responsible for the cost of the permit and any required fees.

6. The permittee shall not be held liable for any damage to adjacent lands or structures caused by the excavation, unless such damage is caused by the negligence of the permittee.

7. This permit is void if it is transferred to another party.

8. The permittee shall be responsible for the cost of any required permits from other agencies.

9. The permittee shall be responsible for the cost of any required insurance.

resources for an area. He noted that monitoring of decisions that were implemented was important.

- **Land Use Plan:** Special guest Kim Kostelnik discussed her work this past year preparing land use plans for soil & water conservation districts. The Board discussed varied ideas on the process for developing a land use plan for Valencia SWCD.

Reports

- **NRCS Report:** Pearl Armijo was not able to attend. No report was given.
- **NMDA Report:** The written report was provided. Katie Mechenbier did not attend.

Regular District Business

- **Approval of May 4th, and May 20th, 2015 minutes:** The Chair asked for approval of the May 4th regular and May 20th special meeting minutes. Jim Lane asked and Teresa concurred to amend the May 4th meeting minutes to reflect Teresa's rejection of Charlie Sanchez's resignation while approving the letter from the Board to Charlie.

***Teresa Smith de Cherif moved to approve the May 4th meeting minutes as amended.
2nd: Jeff Goebel***

For: all Against: 0 Abstain: 0 Absent: 0 Motion carried.

The Board reviewed the May 20th special meeting minutes.

TsdeCherif moved to approve the May 29th special meeting minutes as written.

2nd: A. Hautzinger

For: all Against: 0 Abstain: 0 Absent: 0 Motion carried.

- **Correspondence** for May was reviewed.
- **Treasurer's Report:** Abel reviewed the May expenditures report with the Board.

Abel Camarena moved to approve the May 2015 expenditures as presented.

2nd: Jim Lane

For: all Against: 0 Abstain: 0 Absent: 0 Motion carried.

The Board reviewed the need for submittal of a recommended independent public accountant to perform a Tier 6 agreed upon procedures services engagement for the fiscal year 2015.

Andrew Hautzinger moved for the District Board to direct the Chief Procurement Officer (Madeline Miller) to obtain three quotes for a Tier 6 audit and select the lowest bid that meets the State requirements for the engagement.

2nd: Teresa Smith de Cherif

For: all Against: 0 Abstain: 0 Absent: 0 Motion carried.

The Board discussed submitting a capital outlay request for the 2016 legislative session due June 15th. The submittal required resolution by the Board.

Teresa Smith de Cherif moved to approve Resolution #5-2015 for submittal of the capitol outlay request as prepared for 2015. 2nd: Jim Lane.

For: all. Against: 0. Abstain: 0. Absent: 0.

Motion carried, resolution signed.

Old Business

- **Whitfield Update: Ted provided his monthly report.**
- **Mill Levy Funding Priority Plan: The final draft was reviewed.**
Abel Camarena moved to approve the Mill Levy Funding Priority Plan.
2nd Jim Lane
A signature page for Board adoption was added to the Plan.
For: all Against:0 Abstain:0 Absent: 0 Motion carried, and Plan signed.
- **Personnel Comm. Update:** The Employee Handbook draft needed a final review by the Personnel Committee before requesting Board approval. Changes were made to the administrative assist vacancy description. Teresa recommended changing the qualifications to add to the first sentence to read 'a minimum of an associates degree, or equivalent and 4 years of experience'.
Teresa Smith de Cherif moved to approve the administrative assistance job description as amended.
2nd: Abel Camarena
For: all Against: 0 Abstain: 0 Absent: 0 Motion carried.
- **Rio Abajo Cons. Area and Rental Property Update:**
Teresa Smith de Cherif moved to table the Rio Abajo update until the next regular meeting. 2nd: Andrew Hautzinger.
For: All Against: 0 Abstain: 0 Absent: 0 Motion carried.

New Business

- **Board reorganization:** Nominations for the Chair position were made; Teresa nominated Abel Camarena, Jim Lane nominated Andrew Hautzinger.
Teresa moved to close nominations for the position of Chair.
2nd: Jeff Goebel
For: All Against: 0 Abstain: 0 Absent: 0 Motion carried.

Following discussion, Andrew removed his name from nominations.

Teresa Smith de Cherif motioned to approve Abel Camarena to assume position of the Chair at start of the new fiscal year, July 1st. 2nd: Jim Lane.
For: all Against: 0 Abstain: 0 Absent: 0 Motion carried.

Andrew Hautzinger nominated Teresa for Vice-Chair.

**Andrew Hautzinger moved to close nominations and approve Teresa Smith de Cherif by acclamation for position of Vice-Chair on the Board to start July 1st, 2015. 2nd: Jim Lane
For: All Against: 0 Abstain: 0 Absent: 0 Motion carried.**

Teresa Smith de Cherif nominated Andrew for the position of Treasurer starting July 1st, 2015.

**Teresa Smith de Cherif moved to close nominations and approve Andrew Hautzinger by acclamation to the position of Treasurer starting July 1st, 2015.
2nd: Jim Lane
For: All Against: 0 Abstain: 0 Absent: 0 Motion carried.**

**Teresa Smith de Cherif moved to reappoint Jim Lane to appointed seat 6 for fiscal year 2016 in recognition of his participation and leadership in Meadow Lake. 2nd: Abel Camarena.
For: All Against: 0 Abstain: 0 Absent: 0 Motion carried.**

- **Cibola National Forest cooperator Memorandum of Understanding:** Jeff Goebel opened that he attended the USFS led meeting on May 20th to which the District was invited as a potential cooperator for the Cibola Nation Forest Plan revision process. The Board reviewed the MOU proposed by the USFS. Jeff Goebel expressed interest in participating and representing the District.

**Andrew Hautzinger moved that the District approve signing on to the U.S. Forest Service Memorandum of Understanding as a cooperator agency for participation in the Cibola National Forest Plan revision process and to designate Jeff Goebel to represent the District. 2nd Jim Lane.
For: All Against: 0 Abstain: 0 Absent: 0 Motion carried.**

**Teresa Smith de Cherif moved to table the Annual Plan to the next regular Board meeting. 2nd: Andrew Hautzinger.
For: all Against: 0 Abstain: 0 Absent: 0 Motion carried.**

Adjournment: Teresa Smith de Cherif motioned to adjourn the meeting at 10:14 pm. Andrew Hautzinger seconded the motion. All were in favor and the meeting adjourned.

^^^^^^^END^^^^^^^

Signatures


Abel Camarena, Chair


Date


Madeline Miller, District Manager


Date