VALENCIA SOIL & WATER CONSERVATION DISTRICT

Providing resource conservation for a quality environment demonstrated through active leadership, cooperation and partnership

Board of Supervisors
Regular Monthly Meeting for July - Rescheduled
Monday, July 13th, 2015, 7:00 p.m.
Whitfield Wildlife Conservation Education & Visitor Center
2424 Hwy 47, Belen, NM

Board of Supervisors attending: **Chair Abel Camarena, Vice-Chair Teresa Smith de Cherif by speaker phone, Treasurer Andrew Hautzinger, P. Joseph Moya, Jim Lane, Jeff Goebel.**

Other attendees*: resident, NRCS Agronomist Danny Goodson, NRCS Plant Material Center Manager Bernadette Cooney, NRCS Area Conservationist Pearl Armijo, NMDA Program Specialist Katie Mechenbier, District Administrator Madeline Miller, Whitfield Project Manager Ted Hodoba, Friends of Whitfield President Nick Nicolaus.

***NRCS = Natural Resources Conservation Service, U.S. Department of Agriculture, NMDA= New Mexico Department of Agriculture.**

Minutes

1) Chair Abel Camarena called the meeting to order at 7:03 p.m. Quorum was verified and Katie Mechenbier lead the Pledge of Allegiance. **Motion to move the Rio Abajo update to the end of the meeting to include executive session. 1st: Teresa Smith de Cherif. 2nd: Andrew Hautzinger. There was no further discussion. All were in favor. Motion carried.**

Motion was made to approve the agenda as amended. 1st: Joseph Moya. 2nd: Andrew Hautzinger. All were in favor. Motion carried.

1) Chair Abel Camarena stated that on July 6th the Board of Supervisors held a closed meeting on July 6th in accordance with the Open Meetings Act exception (add notice statement) to discuss the real property owned by the District and ongoing litigation with the current leasee.

Abel Camarena introduced himself as the new Chair.

2) <u>Reports</u>

- **NRCS Report:** ***Pearl Armijo presented the NRCS report.***
- **NMDA Report:** ***Katie Mechenbier presented the NMDA Report.***

3) Regular District Business

• **Motion to approve the minutes for the June 1st 2015 Regular Meeting of the Board of Supervisors as written. 1st: Joseph Moya. 2nd: Jeff Goebel. All in favor. Motion carried.**

• **Correspondence:** The Board reviewed upcoming meetings for NMACD, NMCCD. The Board discussed NMACD annual dues for FY16. **Motion was made to pay the minimum dues of $500 for the NM Association of Conservation Districts for fiscal year 2016. 1st: Teresa Smith de Cherif. 2nd: Joseph Moya. All were in favor. There was no further discussion. Motion carried. Motion was made to approve mileage and the $15 lunch fee for Jeff Goebel to attend the NMACD Regional Meeting on July 28th in Albuquerque New Mexico. 1st: Joseph Moya. 2nd: Jim Lane. There was no further discussion. All were in favor and the motion carried.**

• **Treasurer's Report:** Andrew reviewed the June 2015 expenditures report with the Board. **Motion was made to approve the expenditures as reported for June 2015. 1st: Joseph Moya. 2nd: Jim Lane. There was no further discussion. All were in favor. Motion carried.** Andrew reviewed the Final Budget Proposal for FY16 with the Board which including changes from the Preliminary Budget to the total budget revenues, personnel, and legal services. **Motion was made to approve the Final Proposed Budget and sign Resolution #2-2016 for submittal to the NM Department of Finance and Administration. 1st: Jeff Goebel. 2nd: Joseph Moya. There was no further discussion. Resolution: Abel Camarena yea, Teresa Smith de Cherif yea (signature to be provided post meeting), Andrew Hautzinger yea, Jeff Goebel yea, Joseph Moya yea, Jim Lane yea. All in favor and the motion carried.** The Year End Report for fiscal year 2015 was not ready for Board review. **Motion was made to approve scheduling of a special meeting of the Board of Supervisors on July 23rd starting at 6:30 p.m. to review and approve the FY2015 Year End Report. 1st: Jeff Goebel. 2nd: Joseph Moya. There was no further discussion. All in favor. Motion carried.** The recommended independent public accountant Assurance Accounting LLC was submitted to and already approved by the State Auditor's Office. The Board reviewed the technology needs of the District. **Motion was made for the District Administrator to determine the data management needs to present at the August meeting. 1st: Jeff Goebel. 2nd: Joseph Moya seconded the motion. There was no further discussion. All were in favor. Motion carried.**

4) Old Business

• **Whitfield Update (written report distributed):** Ted Hodoba presented his report for activities at Whitfield. The Board discussed possible meeting times for a Joint Boards meeting with the Friends of Whitfield Board but no date was set.

• **Personnel Comm. Update:** The committee was not ready to recommend the Employment Handbook for approval. Consideration of the employment status of Mark Sanchez was held during executive session at the end of the meeting.

• **Rio Abajo Cons. Area and Rental Property Update:** moved to end of meeting.

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5) New Business

- **Board meeting management, agenda building, coordinating with annual State reporting requirements**: *Abel Camarena presented his proposed changes to meeting management; reducing paper printing for the meetings was considered.*
- **2016 Annual Work Plan:** The Board discussed and opted to review further before approving the annual work plan for FY2016.
- **Cibola National Forest Revision Update:** Jeff Goebel reported on his attendance at the cooperator meetings for the Mountainair District region for the Cibola National Forest Plan revision. The revision process would include public meetings starting in July.

- **Chartering a land use plan committee to work with Kim Kostelnik to draft plan development of process for vetting with stakeholder:** The Board discussed briefly but did not yet form the Land Use Committee.
- Danny Goodson noted that the Plant Material Center would hold their Field Day on August 12th. Mr. Goodson also invited the Board to have a booth at the Va. County Fair August 28th, 29th and 30th.

- **RACA Update:**

Motion was made to approve expenditures for legal services for $2100 accrued, and for up to 40 hours of services with an emergency contingency for up to $1000 to address the Ott lease legal matters. 1st: Teresa Smith de Cherif. 2nd Andrew Hautzinger. There was no further discussion. All were in favor. Motion carried.

Motion was made to close the open meeting and enter into executive session at 8:55 p.m. for part on a personnel matter and second for ongoing litigation regarding the rental property lease. 1st: Jim Lane. 2nd: Joseph Moya seconded. Roll call: Abel Camarena yea, Teresa Smith de Cherif yea, Andrew Hautzinger yea, Joseph Moya yea, Jim Lane yea, Jeff Goebel yea. All in favor. Motion carried.

Joseph Moya left meeting during executive session at 9 pm.

Motion was made to close the executive session and reconvene the regular open meeting at 9:20 p.m. 1st: Jeff Goebel. 2nd: Andrew Hautzinger. There was no further discussion. All were in favor, motion carried. Motion was made to reconvene the open meeting at 9:20 p.m. 1st: Andrew Hautzinger. 2nd: Jim Lane. There was no further discussion. All were in favor. Roll call: Abel Camarena yea, Teresa Smith de Cherif yea, Andrew Hautzinger yea, Jeff Goebel yea, Jim Lane yea, Joseph Moya absent. Motion carried.

Chair Abel Camarena stated the matters discussed included the personnel matter regarding employee Mark Sanchez, and discussion of ongoing litigation for the rental property, both in accordance with the Open Meetings Act Section H exceptions and that no actions were taken in executive session.

Motion was made to request a revised more complete physical evaluation based on the job description for Mark Sanchez for further action of the Board. 1st: Teresa Smith de Cherif. 2nd Jeff Goebel. There was no further discussion. All were in favor. Motion carried.

Adjournment

Motion was made to adjourn the meeting at 9:35 p.m. 1st: Jeff Goebel. 2nd: Jim Lane. There was no discussion. All were in favor. Motion carried.

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Signatures

Abel M. Camarena 8/4/15

Abel Camarena, Chair Date

Madeline Miller 8/4/15

Madeline Miller, District Administrator Date

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